

Job Summary

Deputy Head of Stage

Responsible to: Head of Stage

Responsible for: Stage Technician,
Workshop Carpenter,
Casual stage technicians
and show crew.

Salary: £29,994 per annum plus overtime

Terms: The weekly salary is inclusive of hours worked between 9am – 11pm daily up to 43 hours per week, spread over 6 days. Hours outside of these parameters including



Sundays and Bank holidays will be paid at the appropriate overtime rate

Benefits include: Contributory pension scheme; Season Ticket Loan Scheme; Training and Development opportunities.

Holiday: 25 days per annum pro rata, rising by one day for each full financial year worked to a maximum of 30.

Probationary period: 3 months

Notice period: 1 month for either party during probationary period, 2 months thereafter.



The Production Department:

The purpose of the Production Department is to oversee and deliver all the technical elements of the Young Vic's programme – this includes our productions, projects and events, in the main house, studios, digital 'stages', and across the creative engagement and talent development departments.

Members of the Production Department work collaboratively together to realise the full potential of our productions and our company, by building and maintaining strong relationships with freelance and in-house creative teams and other artistic personnel. This includes developing and evolving an inclusive, accessible and innovative culture, committed to our journey

Young
Vic

towards becoming an actively anti-racist
organisation.

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Key Objective:

To work collaboratively as part of the Production Department in achieving the highest standards in the delivery of technical requirements for Young Vic Productions and related projects. The successful candidate, whilst working primarily in the area of stage, will demonstrate an ability and

willingness to work on occasions alongside colleagues in other areas within the team.

Departmental Responsibilities:

- To actively contribute to the effective operation of the Production Department's work during all internal and external Young Vic productions.
- To support the Head of Stage in the effective planning and management of stage and workshop operations.
- To participate in the recruitment and management of casual stage technicians, workshop carpenters and show crew.
- To deputise for the Head of Stage as required.

- To undertake the training of staff in the use of stage and seating equipment as required.
- To personally and with other staff ensure compliance with all safety procedures and statutory regulations.
- To participate in department administrative and HR systems as required.
- In conjunction with the Head of Stage and Workshop Carpenter to ensure that stocks of hardware and stage equipment are adequately maintained.
- To assist the Head of Stage in ensuring that all stage equipment is compliant with LOLER, PUWER and any other relevant legislation.

- To keep up to date with current stage technology, and to remain current with industry best practice.
- To manage and optimise the Young Vic storage facilities.
- Keep up to date with current production technology, and support innovation and accessibility for participants and audience members alike.
- Ensure the Young Vic production department becomes an actively anti-racist environment for all staff and visiting companies through inclusive production practices.

Production Responsibilities:

- To work with the Production Manager, Head of Stage and the creative teams of individual productions to realise the production within allocated resources.
- To assist the Head of Stage in the management of all stage and seating fit ups and get outs.
- To manage aspects of technical rehearsals as required.
- Occasionally work on performances as required, including to act as cover for show staff when needed.
- In liaison with the Production Manager and Head of Stage to provide technical support for the work of other departments.

- To act as Stage Show Supervisor for allocated productions.
- Alongside other full time members of staff, to be responsible for ensuring the team is acting within Health and Safety legislation

Budget Holding:

- To be responsible for managing the stage and workshop stock and maintenance budgets, in liaison with the Head of Stage, as required.
- To monitor casual stage staff budgets, as required.

General:

- Any other reasonable duties required to assist the Production Department or the Young Vic operation as a whole.
- To uphold and embody the Young Vic's company policies, including but not limited to our Equality, Diversity and Inclusion policy, Dignity at Work policy and Health and Safety policy.
- To actively participate in and support the work experience programme of the Young Vic.
- To be an active and supportive member of the Young Vic staff team.



- To provide the highest level of customer and audience care and service at all times whilst a member of the Young Vic staff team.

Job Description

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Essential Skills

- Demonstrable experience of working in a professional theatre or performing arts environment
- A good knowledge of stage, workshop and rigging techniques
- Good stage carpentry skills
- Leadership skills and the ability to run fit ups and get outs
- Knowledge of Health and Safety legislation and procedures as related to the theatre industry
- Computer literate on MS Office applications
- An enthusiasm for theatre productions

- Ability to work well within a dedicated production team
- Ability to work with and support all other departments
- Excellent organisational and time management skills

Desirable Skills

- CAD drafting skills (AutoCAD)
- Basic metal working skills
- Experience of automation, particularly in relation to its use in theatre
- Working at height and rope access training
- First aid training
- A knowledge of LOLER, PUWER and other related legislation

- Experience with Risk Assessments and Method Statements